



BRATTON PARISH COUNCIL

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Clerk Nicola Duke, 6 Shetland Close, Westbury, Wiltshire, BA13 2GN 01373 864127

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To: All Members of Bratton Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Tuesday 11th September 2018** in the Pavilion on the Green, Bratton commencing at 7.15 pm for the transaction of the business shown on the agenda below.

Nicola J Duke - Parish Clerk

3rd September 2018

Open Forum to hear from members of the public

Please note that matters raised under Open Forum will be subject to a limit of three minutes and should be notified to the clerk by 7.00 pm on the night of the meeting.

Village updates

Police report – PCSO Caroline Wright

Wiltshire Council and Westbury Area Board – Cllr J Wickham

Pavilion on the Village Green – Steve Lloyd

| | AGENDA ITEM |
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| 2018/35 | Apologies for Absence and to consider the reasons given Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1) |
| 2018/36 | Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members b) To receive any dispensation requests received by the Parish Clerk and not previously considered |
| 2018/37 | Minutes of Council Meetings To confirm and sign as a correct record the minutes of a meeting of the Parish Council held on 10th July 2018 (copy attached). |

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| 2018/38 | <p>Committee, Clerks and Council representative reports</p> <ul style="list-style-type: none"> a) To receive a report from the Chairman of the Bratton Recreation Ground Committee b) To receive an update from the Clerk on actions agreed at previous meetings c) To receive a report from Cllr Forsyth re: Jubilee Hall d) To receive an update from the PCC on the plans to connect water to the Church e) To consider a report from Mr Lloyd re: refurbishment to the toilets at the Pavilion on the Green and consider approval for required expenditure (information attached) |
| 2018/39 | <p>Planning applications, decisions and appeals</p> <p><u>To consider the parish council's response to the below listed planning applications:</u></p> <p>Application Number: 18/07279/FUL Site Location: 4 Portway Bratton Wilts BA13 4SZ Applicant: Mr B Horsley Proposal: Removal of garage and erection of annexe for additional accommodation</p> <p>Application Number: 18/07563/TCA Site Location: 31 Manor Fields Bratton Westbury Wiltshire BA13 4ST Applicant: Mr Michael Pearce Proposal: Field Maple tree - pollard to 4m</p> <p>Application Number: 18/07443/OUT Site Location: Land Adjacent Kajha Millditch Bratton BA13 4SX Applicant: Mrs Jennifer Mayne Proposal: Conversion of existing building on site that is used for storage into a 2 bedroomed bungalow.</p> <p>Application Number: 18/08179/TCA Site Location: 1 Gilberts Mead Bratton Westbury Wiltshire BA13 4TX Applicant: Mr Derek Pike Proposal: T1- Acer - 2M overall canopy reduction T2 - Ash - 2 - 3 m reduction T4 - Ash - 3m height reduction & 2 - 3 m canopy reduction T5 Cherry - Remove limb over boundary. 1m overall reduction</p> <p>18/08247/TCA Site Location: Brook Cottage 7 Lower Road Bratton Westbury Wiltshire BA13 4RG Applicant: Mr Paul Skelton Proposal: Hazel trees (x18) & one Alder tree - coppice Willow trees (x3) & one Alder tree - pollard Sycamore trees (x4) - fell & one Sycamore tree - thin Elder tree - thin Blue Western Cedar tree - fell</p> <p><u>To note the decisions of the Local Planning Authority as listed:</u></p> <p>Application Number: 18/05492/VAR Site Location: Oxford House, 12 The Butts, Bratton Proposal: Variation of condition 2 on 17/07736/FUL to allow for changes to the design of the proposed houses Approve with Conditions</p> <p>Application Number: 18/06577/FUL Site Location: 8 Court Orchard Bratton Westbury Wilts BA13 4RY Proposal: Demolition of existing outhouse and build single storey extension Approve with Conditions</p> |

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| | <p>Application Number: 18/07194/TCA Site Location: Scotts Farm 8 Bury Lane Bratton Westbury Wiltshire BA13 4RD Proposal: Fell 1 Apple Tree No Objection</p> <p>Application Number: 18/07563/TCA Proposal: Field Maple tree - pollard to 4m No Objection</p> <p>Wiltshire Council – Housing Site Allocations Plan – to note that the Plan has now been submitted to the Planning Inspector – link to information previously circulated</p> | | | | | | | | | | | | | | | |
| 2018/40 | <p>Neighbourhood Plan for Bratton To receive and consider a report from the Chair (copy attached) <i>Please note - non Council members of the Steering Group have been invited to attend and contribute to the discussion</i></p> | | | | | | | | | | | | | | | |
| 2018/41 | <p>Parish Council website To consider the content of the parish council website – <i>minute reference 2018/23 refers- deferred from July meeting)</i></p> | | | | | | | | | | | | | | | |
| 2018/42 | <p>Leaf clearing contract To receive and consider quotations received for the leaf clearing contract 2018/19</p> | | | | | | | | | | | | | | | |
| 2018/43 | <p>Code of Conduct To consider the adoption of a updated Code of Conduct for Bratton Parish Council</p> | | | | | | | | | | | | | | | |
| 2018/44 | <p>White Horse Churchman The Treasurer for the Bratton Parochial Church Council has requested that the Council raise the amount of financial support for the Churchman from £200 to £400. This is to cover additional costs incurred in producing the WHC commercially. The Council is currently in discussion with the PCC regarding the future of the WHC (see minute 2018/29 July). It has already been agreed to incorporate the Council’s news within the body of the Churchman saving the Council £38.73 per edition as there is no need to prepare an insert. The Chair will report further to the meeting.</p> | | | | | | | | | | | | | | | |
| 2018/45 | <p>Christmas 2018 To consider the arrangements for the Christmas lights switch on event December 2018</p> | | | | | | | | | | | | | | | |
| 2018/46 | <p>Electoral Review of Wiltshire – Warding Arrangements To receive information pertaining to the electoral review of Wiltshire and consider any consultation response required – please note the consultation is open until 5th November 2018</p> | | | | | | | | | | | | | | | |
| 2018/47 | <p>Financials a) To approve Council expenditure as listed:</p> <table border="1" data-bbox="328 1816 1339 2074"> <tr> <td>Nicola Duke</td> <td>Salary August 2018</td> <td>£688.63</td> </tr> <tr> <td>HMRC</td> <td>PAYE August 2018</td> <td>£200.22</td> </tr> <tr> <td>Nicola Duke</td> <td>Clerks expenses April – September 2018</td> <td>£115.74</td> </tr> <tr> <td>PCC St Peter and St James</td> <td>Monday Gang – annual contribution</td> <td>£135.00</td> </tr> <tr> <td>Wiltshire Council</td> <td>Planning application fee <i>Repaid by Bratton PCC</i></td> <td>£231.00</td> </tr> </table> | Nicola Duke | Salary August 2018 | £688.63 | HMRC | PAYE August 2018 | £200.22 | Nicola Duke | Clerks expenses April – September 2018 | £115.74 | PCC St Peter and St James | Monday Gang – annual contribution | £135.00 | Wiltshire Council | Planning application fee <i>Repaid by Bratton PCC</i> | £231.00 |
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| | Valletta Surfacing Ltd | Surfacing works Recreation Ground | £4,668.00 |
| | Viridian Landscapes | Repair to wall below Village Green | £400.00 |
| | Cllr J Ligo | Expenses – book purchase | £10.00 |
| | <p>b) To receive and consider Financial Reports to 31st August (bank reconciliation to follow on receipt of bank statement)</p> <p>c) To receive an update on the arrangements for online banking – Clerk to report</p> <p>d) To consider approval of monthly payments for the cleaning of the Recreation Ground Pavilion until the end of the financial year – up to the budgeted amount of £200.00</p> | | |
| 2018/48 | <p>Correspondence</p> <p>a) Bratton Heritage Barn – to note the letter sent by the Chair to the Museum of English Rural Life (copy attached)</p> <p>b) Savills – to consider a letter from Savills re Gales Ground (copy attached)</p> | | |
| 2018/49 | <p>Date of next meeting</p> <p>To note the date of the next meeting as Tuesday 13th November 2018.</p> | | |